



West Campus: Off Campus Lunch Policy **2017-2018**

Students in grades 11 & 12 may qualify for open campus lunch by filling out the open campus lunch application found in the main office or online at ogden.cps.edu. **There will be no open campus lunch until after September 15th, 2017. Attendance and grades from the 4th quarter of 2016-2017 will be used to determine first quarter eligibility.** To qualify, students must meet and adhere to the following criteria:

- **Students must maintain an overall 96% attendance average at school in order to earn/maintain open lunch privileges.** If a student drops below the 96% attendance threshold, their privilege will be revoked for the remainder of the quarter. They are not eligible for open lunch until the next quarter if their attendance percentage returns to 96% or higher.
- **Students must have fewer than 5 tardies to school for any reason, within a quarter to earn/maintain open lunch privileges.** Those in violation will have their open lunch privilege revoked for the remainder of the quarter and the next.
- **Students must have fewer than 10 cumulative tardies across all classes within a quarter to earn/maintain open lunch privileges.** Those in violation will have their open lunch privilege revoked for the remainder of the quarter and the next.
- **Students who have a grade below a C for the academic quarter will not be eligible to apply for open campus lunch for the next quarter.** *Example: A grade of D in fourth quarter will result in loss of open campus privilege for first quarter.* Students will not regain their open campus privilege until the next quarter when they have all grades above a C. *Example: Student has all B's for the first quarter, thus will regain open campus lunch for the second quarter if all other criteria are met.*
- **Students on the activities ineligibility list will not be eligible** for open lunch.

Any student caught taking open lunch without written permission or when their privileges are revoked will forfeit the privilege of open lunch for the duration of the school year and face disciplinary action.

The following rules must be followed once open lunch is awarded:

- Students with open campus lunch must swipe out and leave out the designated door after the tardy bell rings to begin the lunch period assigned. Students must return and swipe in before the dismissal bell rings to end the lunch period assigned, and must arrive at the next class on time and ready to learn. Being late to the period after open campus lunch will be considered the same as being late to school. If a student is late, her / his open campus lunch will be taken away and may not be reinstated until the next quarter.
- Students with open campus lunch must have IDs with them signifying their open campus status. Failure to wear this ID will make a student ineligible to leave. Replacement IDs may be purchased for \$5.00.
- Students with open campus privileges must go through any applicable security procedures upon their return. The security process is not an excuse for being tardy. Students must budget their time accordingly.
- To speed up the security process, students are advised to keep their bags and purses at school. Bags should be left in the student's locker – security staff members are not responsible for items left at the desk. Do not bring extra bags back to Ogden International. Students are not allowed to order or bring outside food back into the school.

Open lunch is a privilege and can be revoked at any time at the administration's discretion.

