



East Campus 24 W. Walton St. • Chicago, IL 60610 • (773) 534-8110
 West Campus 1250 W. Erie St. • Chicago, IL 60642 • (773) 534-0866

Dr. Michael Beyer
Principal

Cara Kranz
Head of East Campus

Stacie Chana
Head of West Campus

Records Release Form:

Please forward student records to:

Ogden International School of Chicago
 24 W. Walton Street
 Chicago, IL. 60610
 Phone: (773) 534-8110
 Fax: (773) 534-8017

Student Information		
Student Name:	Grade:	School Year:
Date of Birth:	Birthplace:	
Mother's Name:	Father's Name:	
School or Agency Releasing Records		
Name:		
Street Address P.O. Box:		
City:	State:	Zip:
Telephone:	Fax:	

The person or agency receiving these records MUST NOT transfer the information to any other person or agency without written consent. Authorization is hereby granted to release all education, test, and health records held concerning the student named above, including psychological exams, social work report, and all special education information, if applicable. According to Federal Law (PL 93-380), I have the right to review the educational records of the student on request. I also have the right to challenge any contents which may be inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student.

I hereby authorize the release of my child's transcripts to Ogden International School of Chicago.

Parent/Guardian Signature

