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Michael Beyer
Principal preK-12

Cara Kranz
Head of East Campus K-4

Kishasha Williams-Ford
Head of Jenner Campus 5-8 & preK

Matthew Baker
Head of West Campus 9-12

**Local School Council Meeting Agenda
Nov. 27th, 6pm, East Campus**

1. Call to Order 6:00pm
2. Roll call and Verification of Quorum
 - a. David Ramos, President Present
 - b. Lloyd Hervey II, Vice President Present
 - c. ~~Michael Beyer, Secretary~~
 - d. Rebecca Bancroft, Acting Principal Present
 - e. Simeon Henderson, Staff Absent
 - f. Thea Kachoris-Flores, Parent Present
 - g. Debora Land, Acting Secretary Present
 - h. Jezail Jackson, Teacher Present
 - i. Christopher McCabe, Teacher Absent
 - j. Rupa Ramadurai, Community Present
 - k. Mary Schwartz, Community Absent
 - l. Marwan Shamseldin, Student Present
 - m. Rachael Toft, Parent Present
 - n. Kizzy McCray, Parent Absent

LSC Members:

- David Ramos, President
 Lloyd Hervey II, Vice President
~~Michael Beyer, Secretary~~
 Rebecca Bancroft, Acting Principal
 Simeon Henderson, Staff
 Thea Kachoris-Flores, Parent
 Debora Land, Acting Secretary
 Jezail Jackson, Teacher
 Christopher McCabe, Teacher
 Rupa Ramadurai, Community
 Mary Schwartz, Community
 Marwan Shamseldin, Student
 Rachael Toft, Parent
 Kizzy McCray, Parent

3. Approval of Agenda
 Motion (with addition of Book Fair fundraiser): by Thea Kachoris-Flores , Second: Jezail Jackson , Motion Carries

4. Approval of meeting minutes from Special Meeting held on November 13, 2018.
 Motion by: Thea Kachoris-Flores, Second: Rupa Ramadurai, Motion Carries

5. Announcements and Welcoming of Guests
 President Ramos welcomed teachers, parents, and guest in the audience

6. Public Comments*
 President Ramos thanked those who signed up to speak and instructed them that they had 2 minutes. If there was a concern regarding one of Ogden campuses, President Ramos would defer the matter to the acting principal.

6. Reports
 - High School Student – Marwan Shamseldin
 - Shared concerns from other students who want to make bathrooms safer for all HS students. Sometimes locks don't work in stalls. Head of High School stated CPS has a contract with Aramark. Sanitary standard is iffy in girls bathroom, but stall security is more pressing need.
 - Mr. Baker met with Aramark and they fixed the stalls in the female bathrooms. Air fresheners ordered. Bids to repaint. Mr. Baker will review security in bathrooms.

- Senior lock in planned in December.
 - Baker and Bancroft meeting with Mr. Hall to plan
 - Block schedule is getting better. Smoother. Seminar days getting better as well.
- BAC – Mrs. Esparza
 - BAC had its 3rd meeting November 14, 2018 with a wonderful English Language Learner parent participation. ELL parents are invited to participate in the Diversity & Inclusion Committee to encourage full integration into our community.
- Friends of Ogden – Jennifer Clarke
 - No report
- Booster Club – Todd Toborg
 - No official report.
 - Mr. Baker reported that there was a fundraiser to watch the Bears game a couple weeks ago. Raised over \$2500. Cheerleading, boys basketball, and girls basketball. Home games at Jenner. Games were at capacity. Looking into selling tickets to control crowd.
 - Mr. Ramos recommended to notify the 18th district CAPS office know about Ogden’s special events.
 - Ms. Bancroft reported overwhelming number of students and families came to home game that we weren’t expecting. She and Mr. Baker and coaches have started laying the foundation for plans for future events to run smoothly.
 - Mrs. Land asked about alarms at Jenner campus for unattended doors. Mrs. Bancroft says Safety Assessment team suggested alarms on the exterior doors. Until we get alarms installed, we will have adults at each door.
- Wellness Team – Mr. Chantry
 - The Wellness committee is meeting for the second time on Wednesday Nov 28th, after school, to go over the new parameters of the Healthy CPS Alignment Report.
- PTA – Michele Berman
 - Halloween and Spelling bee since last meeting. 3rd grade winner. Crossing guard appreciation held at East Campus. Next appreciation is cookie exchange for teachers on December 14th.
 - Next event is a movie after school at East campus December 21st Will there be a fee? Maybe \$1 for wristbands so they can track number of kids and have sufficient adult supervision. Parents will not be required to stay with their children. We have to pay a licensing fee if we have more than 100 people. Likely more than 100 in attendance. Ms. Jackson wants to know how kids who can’t afford can get a wrist band. Through teachers? Through other parents?
 - January 25th talent show planned, for 2nd -4th grades . Auditions will be held on January 15th. Judges not yet decided.
 - Add to December agenda for approval
- PTO – Dinna Traverro, Robin Ficke
 - Jenner Campus : Halloween event haunted house and dance had 290 children in attendance. Haunted house was extra popular. Next time, many more volunteers needed. Volunteer status is still an issue. Kids had a great time.
 - Crossing guard appreciation event held in November
 - PTO Bingo originally planned for December is not going to happen in December.
 - Cookie exchange for teachers and staff in December
 - West Campus will also have cookie exchange
 - 15 PTO members are high school parents
 - PTO website was linked to a wishlist on amazon that no teachers requested. Someone put things on there that we didn’t want. Order came to West Campus.
 - Parents still interested to fix old playlot at West Campus. Also interested in SAT prep.
 - Hope to have a parent meeting soon now that they 15 members.
 - Ms. Jackson thought parent volunteers for parties need only Level 2 status. Not as much of a burden as Level 1. Ms. Trovero says issue is more about number of volunteers required to do safely. Ms. Bancroft says that she believes only 3 people downtown manage all volunteer applications. Should be easier now. There may be communication lag of approvals.
- Diversity Committee – Senitra Griffin
 - Met November 8th. 2 core members, 4 other parents.
 - Improve new parents access – welcome packet and buddy system for new parents.
 - Get the school more involved if they have issues – get ELL and SEL more involved
 - Bylaws drafted. Submitted to professionals to review.
 - Rebrand D&I with new core group and quarterly reports
- PPLC (by campus)
 - Jenner Campus – Chris McCabe sent details through Jackson. Student Voice Committee has 17 board members. Setting up committees.

- East Campus – Jezail Jackson. Areas for growth – teachers and staff members to be more aware what’s going on during recess and lunch. Teachers receive attendance reports, goals. Good for staff to know what’s going on. How grade levels look at different levels of inquiry, week by week they are aligned. IB visit coming December 10-12. How can PPLC support teachers to prepare for IB visit. Sarah Ivory will guide them. They have done a mock IB visit. Homework – how much, does everyone do it? Survey 64% of teachers determined that no homework should be graded. It should be extra practice. They don’t have a specific consensus across grade levels. Now working to build consensus.
- West Campus – Mr. Baker. Driven by CIWP – Standards Based Grading, approaches to learning (soft skills of learning), Ensuring that all written curriculum is rigorous. PPLC is preparing mock interview questions. IB Coordinators looking for parents to participate in authorization process informal interviews – contact Mr. Baker. Quarterly Instructional Newsletter released today to high school parents.

- Principal Report – Ms. Bancroft

Handouts – 90 Day Entry Plan. Listen, learn, engage with stakeholders. She values teacher leadership and cultivating their stake in school improvement. She attended grade level meetings, behavioral health, IB, informal one on one with teachers as well. Learning organization – reviewing REACH data (teacher evaluation data) Started REACH process with teachers. 183 staff members and about 150 of them are teachers. They need 1-3 evaluations done per year each. Also non-evaluative classroom visits. State of the School address at Elementary School last night. Culture and climate is really observational. Food policy change enacted at Jenner Campus. Ambitious instruction – reviewing data for all 3 campuses. Working on what does the teaching culture look like and how can she develop teachers. CIWP – next area to tap into, plus IB reauthorization visit. She has experience with IB authorization process from her last school.

Ms. Jackson – is REACH considered a Segway for personnel decisions positive or negative? Chief Josserand said she would not have personnel decision making. Staff is nervous. Bancroft says REACH evaluations are a requirement. Educator Plan defines expectations of REACH evaluation frequency. Required by CTU contract. Outcome of the evaluations won’t be handled by her. She approaches REACH from a coaching lens. She will complete the evaluation, assign the score. Chief Josserand will make any final decisions at the end of the year about status.

Thea Kachoris-Flores – REACH is quite time consuming. Assume they will do them with AP support. Bancroft - Each principal has a caseload. 30-40 teachers. There are no vacant positions that we can’t fill at the moment.

CIWP team meets monthly by 3 campuses, monthly by campus. CIWP was approved by past LSC, this was confirmed by Thea. The CIWP was approved in June by last LSC but meeting minutes never issued. Baseline and target data to be added by August. CIWP access has been granted to all LSC members.

President Ramos – Assume delegating most of the REACH reports to the APs. Bancroft - There is a portal and all 4 of them can see the evaluations across campuses. Ramos - Any teachers with a low score is handled how? Bancroft – Probationary teachers (year 1-4) get ratings and that determines if they are brought back the following year. Typical situation is that the principal has some discretion. Need to discuss more with Chief Josserand. Leadership expected to train the teachers. Ramos - Who asked who are the teachers talking to? Ms. Jackson says that many teachers come to her. She communicates meeting minutes to teachers. She hasn’t heard much negative or anything alarming. She had heard concerns about REACH, but not the negative comments Mr. Grauer reported in Public comment that Ogden teachers were complaining to him. SQR meeting? State of the School Address – how things are going. Thea Kachoris-Flores reminded the LSC that we have to discuss CIWP four times per year – two to present the CIWP and two to report on progress. Invitation to State of School Address was on Mail Chimp Sunday e-mail, but not specifically to LSC members.

Mr. Baker - December 3rd is State of the School for the High School. 5pm at West Campus

- East Campus – Mrs. Kranz
 - East Campus at a good place for system and structures. 761 students at East Campus, 30 home rooms. 31 students receiving extra support through Owls Nest academic, 14 getting SEL. (Mr. Hervey asked details about nationality and race of students receiving help – not sure we can provide this data. Mr. Ramos will inquire downtown). Mr. Arellano has really helped in building sense of community, coaching team to build cohesive approach on how we support children when they need support. Teacher leadership agenda process rotates leadership on weekly basis so everyone has to have a role at each meeting. They feel a bit independent of the school transition. Support from parents appreciated.
 - Fundraising Proposal 3rd Grade Staff – Entrepreneurship fundraiser with pop-up shop. Repeat of last year. Motion: Thea Kachoris-Flores Second: Rachel Toft, Motion approved
 - Fundraising Proposal GCC Scholastic Book Fair Motion: Jezail Jackson, Second : Lloyd Hervey II Motion Carries
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- Jenner Campus – Mrs. Ford

Acting Secretary Land - \$68,088.47 on Funds Summary. What is it for? Bancroft asked budget support staff. She can't see specifics of how it was spent or who funds went to. Given that it is almost \$70K district allowed it. Probably merger related expenses. As soon as she has more information she'll let us know.

We have about \$175K in parking lot money. Deposit today of \$25K from cell tower. There is funding available to support needs of the school.

In terms of internal accounts, Bancroft needs to understand school fees collection and how the money can be spent. Primarily used to support teachers.

President Ramos suggested to use a Traffic Light (Green / Yellow / Red) funding style document to help the council identify where the school is relative to line items budgeted for each category.

7. New Business

- a. Dinna Trovero – 8th Grade Washington DC trip. She heard that there are 29 kids signed up. They need to have 35 students to go. They have to fund raise. Lots of hardship, so they may need to have a scholarship fund so that 6 kids can go. They are going to propose a go fund me. Trip registration deadline in January. This is informal update and needs a more formal approach. Sweatshirts with Rich Alapak through Friends of Ogden. Donors Choose also have match offers. Ask Mr. Calderone to prepare report for the December LSC meeting.

8. Old Business

None

9. Public Comments*

President Ramos once again thanked those individuals who signed up to speak. He also informed the speakers they had 2 minutes, and if there was any concerns regarding one of Ogden campuses, President Ramos would defer the matter to Acting Principal Bancroft.

10. Next meeting December 18th at Jenner Campus, 6pm in the library.

11. Adjourn

- a. Motion to adjourn: Jezail Jackson, Second: Rupa Ramadurai, Motion Carries

Note: Items not listed on the Agenda may be discussed but cannot be voted or acted upon.

*For the sake of time, public comments are limited to two minutes. You are required to sign up to speak but can do so once the meeting begins. Comments should only occur during public comments if they are signed up to speak.

If you are interested in sharing additional comments with the LSC, please email OgdenLSC@gmail.com.

The LSC is responsible for three main duties: 1. Approving how school funds and resources are allocated, 2. Developing and monitoring the annual School Improvement Plan, 3. Evaluating and selecting the school's principal.