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Michael Beyer  
*Principal preK-12*

Cara Kranz  
*Head of East Campus K-4*

Kishasha Williams-Ford  
*Head of Jenner Campus 5-8 & preK*

Matthew Baker  
*Head of West Campus 9-12*

**Local School Council Meeting Agenda  
 December 18, 2018, 6pm, Jenner Campus**

1. Call to Order by President Ramos at 6:02 pm
2. Roll call and Verification of Quorum
 

David R. Ramos	Present
Lloyd Hervey II	Arrived 6:13pm
Rebecca Bancroft	Present
Simeon Henderson	Present
Thea Kachoris-Flores	Present
Debora Land	Present
Jezail Jackson	Present
Christopher McCabe	Present
Rupa Ramadurai	Present
Mary Schwartz	Present
Rachel Toft	Present
Kizzy McCray	Absent
Marwan Shamseldin	Absent

**LSC Members:**  
 David R. Ramos, President  
 Lloyd Hervey II, Vice President  
~~Michael Beyer, Secretary~~  
 Rebecca Bancroft, Acting Principal  
 Simeon Henderson, Staff  
 Thea Kachoris-Flores, Parent  
 Debora Land, Acting Secretary  
 Jezail Jackson, Teacher  
 Christopher McCabe, Teacher  
 Rupa Ramadurai, Community  
 Mary Schwartz, Community  
 Marwan Shamseldin, Student  
 Rachael Toft, Parent  
 Kizzy McCray, Parent

3. Approval of Agenda/Meeting Minutes  
 Motion to approve agenda: Thea Kachoris-Flores (With the addition of the PTA Talent Show) Second by: Simeon Henderson. Motion carries.

Motion to approve meeting minutes from November 28, 2018 meeting: Motion by: Mary Schwartz, Second by: Rachael Toft. Motion Carries

4. Announcements and Welcoming of Guests  
 President Ramos welcomed teachers, parents, and guest in the audience.
5. Public Comments\* President Ramos informed the guest the LSC holds two Public Comments, and reminded those who sign-up, the LSC will defer the questions to Ogden’s acting principal and/or head of campus.
6. Reports
  - High School Student – Marwan Shamseldin  
 No report
  - BAC – Mrs. Esparza

Ogden International School received an English Language After School Tutorial Program grant for 2018-2019 school year. We have two groups at Ogden East: one group with 2nd grade and one more with 3rd and 4th grade students. They receive services twice a week: Tuesdays and Wednesdays, one hour per day between 3:45 PM to 4:45 PM. The program runs from December 4, 2018 through April 24, 2019. It is completely free for ELL students.

- Friends of Ogden – Jennifer Clarke
  - No official report – Bancroft reports met last week and approved a couple funding proposals, including professional development for teachers at East Campus.
  
- Booster Club – Todd Toborg
  - No official report – Mr. Baker: Winter sports are underway. Girls basketball team is doing well. Our teams will play tournaments over vacation. New dance team as been established. Mr. Henderson: Sports teams are building and doing well. We need to have money for new uniforms. Kids need to be comfortable in what they are wearing and comparable to teams we compete against. Mr. Ramos: Smith Park 2019 dates are available now for scheduling. Also, the Park District is looking for summer employees and we should pass that information along to high school students.
  
- Wellness Team – Mr. Chantry

No official report - The Wellness committee met on Wednesday 11/28 after school from 3:45-4:30. They discussed the new required Healthy CPS checklist. They have identified a few items in need of clarification. In addition, they are in the process of making sure all staff is following the wellness mandates, including a required Chronic Conditions video. They will meet again in January of the New Year.
  
- PTA – Michele Berman

Cookie and treat exchange at East and Jenner was a big success at East and Jenner. Parents were quite generous. Spirit week this week. Kids and teachers are having a great time. Friday is Trolls after school movie. \$1 ticket. Each wristband includes a concessions ticket so everyone can eat. The next event is talent show in January. Funds will go towards dance and drama departments.
  
- PTO (Jenner Campus) – Dinna Trovero

Parent / Child game night at was held at Fado's. Trivia night was really fun, with raffles and prizes. Many new parents attended. Planning another game night in January at Park Church to make it easy for more people to attend. Park Church is checking their schedule for available dates.
  
- PTO (West Campus) - Robin Ficke: Hosting breakfast for teachers on 21<sup>st</sup> and alumni hot chocolate mixer.
  
- Diversity Committee – Senitra Griffin / Chernise Turner

The role of committee: Working with Single Story Inc. to strive to create awareness of diverse identities and community. A survey conducted at Ogden in 2018. Imperatives were created to give Ogden direction. The committee has no professional experience or funding but set up as a Diversity Advocacy team. Single Story cautioned them that the work would not be easy and would take 3-5 years to accomplish, volunteers continue to build community. They did 4 trainings for staff and students, plus SEED program for parents, teacher and administration. Encourage establishment of the Student Voice Committee, and active recruitment of diverse teachers and staff. The Diversity Committee has decided to take a hiatus for the rest of the school year to regroup and rebrand. Ms. Jackson: Why take a hiatus?

Ms. Griffin: Personal attacks. We are volunteers. Negativity is too much. They are not paid. Mr. Henderson: Negativity from parents or staff? Ms. Griffin: Primarily from parents. Mr. Henderson would be willing to work with them. Mrs. Smedley: Committee created to create community. Has nothing to do with teaching or disciplinary, Advisory on policies. FOIA battle going on right now. Co-leaders have been really exposed and attacked in uncomfortable ways. It is hard to want to be a leader in a controversial area right now. She'd like to see it continue, but she doesn't think Ms. Griffin can stay involved because of how she has been treated. Mr. McCabe: Thanks to the Diversity Committee for volunteer work and the strides the team takes in our school. He brings diversity into lessons every day. There are a lot of personal attacks on social media. Everything we teach our students not to do. Please reach out to Mr. McCabe to work together. He really appreciates all the difficult work they've done.

- PPLC (by campus)

Mr. McCabe: Jenner campus. PPLC decided to pair with teachers who are new to the campus to work together to develop strategies to build up new staff. Guidance of administration, but teacher led. Student Voice Committee has executive board of 17 students, vote by credentials, not by name. They will attend first PPLC meeting tomorrow. Hallway behaviors, restorative practices, and differentiated learning instruction are the topics they will present tomorrow. \$500 from the Board of Education. They want to have a sensory room.

Ms. Jackson: East campus, December 12<sup>th</sup>. attendance, tardies, grading expectations vs. standards in grade book, homework policy, how to handle behavior issues when teachers are absent, By the Hand (after school program) has high need for volunteers, connecting PPLC to BHC (behavior health). Kids that need a teacher to buddy up so that the sub can send a kid to a familiar teacher until they are ready to come back to class.

Mr. Baker: West Campus PPLC focusing on 3 CIWP goals. Standards based learning, approach based learning, ensuring all tasks are rigorous in nature. IB Authorization visit report coming in 6-8 weeks. We do IB with fidelity. One of the authorizer talked to high school students about measuring success. Know a subject well enough to teach it, to be confident, to understand other people's views, skills are more important than grades – they stay with us longer.

- Principal Report – Ms. Bancroft

Ms. Bancroft handed out copies of her report (attached). Ms. Toft: How will the 4<sup>th</sup> AP funded? From the district. Approved for this year and re-evaluate at end of the year Mr. McCabe: Culture and Climate to replace Castro? Ms. Bancroft: This will be a full time paid job paid by the district but Ogden position. Ms. Kachoris-Flores: A lot of work to be done based on presentation. How this was all informed and how does this overlap with the CIWP? Do we have all the resources to do all these things? Ms. Bancroft: This is informed based on analysis phase listening, observing, talking to people, standing in the hallway. A lot of this is informed by data entered to CPS dashboards. Informed through conversations with students and with parents.

Grade level team meetings will be one way to work through this. There are a few additional improvement days, buckets open to pay for after school or Saturday professional development. Looking at it as a new school lens. Ms. Jackson: At any point were interviews done with teachers and staff? Ms. Bancroft: Yes. Ms. Jackson: In terms of the additional AP, it will be paid by the district until the end of this year. This is expensive. Is there a better way to use this money on the leadership we have? If this is \$200K? New AP has to be trained, learn, etc. We have just 6 months left. Ms. Bancroft: She is not sure exactly where the district is pulling the funds from, but they have promised it. They want to ensure success of the merger. Ms. Jackson: Doesn't want this to come out of Ogden's budget or penalize Ogden. Ms. Bancroft: REACH process takes easily 80% of principal / assistant principals' time. Ms. Jackson: It is uncomfortable for teachers to be evaluated by strangers. What will the 4<sup>th</sup> AP do? Ms. Bancroft: Existing leadership team has already talked about this. Ms. Jackson: Antibullying already in Student Code of Conduct. Ms. Bancroft: Policy already established but parents and teachers don't know it. Ms. Jackson:

Threats included strong leadership. What does that mean? Ms. Bancroft: Our APs can feel isolated on their own at the campuses. Ms. Jackson: Not sure a 4<sup>th</sup> AP makes sense. Ms. Kachoris-Flores: \$1.8 Million allocated. Where did the funds go? What is the accounting of all that. Ms. Bancroft: She has that. Mr. Henderson: With 4<sup>th</sup> AP, what are they going to do? Are they a roamer? Is it specifically for Jenner or for other campuses? Not needed at West. Ms. Bancroft: Need is everywhere. Any school our size under 1 roof, you'd have 4 APs. They will work internally to decide the best structure, but there will be rotation based on needs. For example, if Mrs. Ford is out sick, then we need someone to cover the building. We need more people to do the work we have to cover. They have not selected candidate yet. Ms. Ramadurai: Relative to SEL supports at East Campus how do students self-select?

Mrs. Kranz: Owl's Nest has a take a break space replication in each classroom. They teach self-regulation in the classroom as a first strategy. If that doesn't work, then they get referral to the Owl's Nest where you learn zones of regulation. Green Zone is best place to learn, Yellow includes triggers, Red is out of control. Kids start to ask for support before they get to Red Zone. They see fewer teacher referrals and students refer themselves now. Staying in the classroom if unregulated stops learning, easier for the student to take a break. Ms. Jackson: AP Position isn't fully defined. How does the district approve position that's not developed? Ms. Bancroft: District says we need additional support. Day to day routines will need to be established.

- East Campus – Mrs. Kranz

- Fundraising Proposal Art Fair May 31, 2019

Motion to approve: Thea Kachoris-Fores Second: Rupa Ramadurai. Unanimously approved.

Motion carries

David R. Ramos	yes
Lloyd Hervey II	yes
Rebecca Bancroft	yes
Simeon Henderson	yes
Thea Kachoris-Flores	yes
Debora Land	yes
Jezail Jackson	yes
Christopher McCabe	yes
Rupa Ramadurai	yes
Mary Schwartz	yes
Rachel Toft	yes

- Fundraising Proposal Square 1 Art March – June 2019

Motion to approve: Thea Kachoris-Flores Second: Chris McCabe Unanimously approved.

Motion carries

- PTA Talent Show

Motion to approve: Rupa Ramadurai Second: Chris McCabe Unanimously approved.

Motion Carries.

- Jenner Campus – Mrs. Ford

- Director of Culture and Climate Position – covered in Ms. Bancroft's presentation

- West Campus – Mr. Baker

- Seminar day on Friday. Robotics team quite successful, competing at Chance the Rapper's Social Works at Museum of Science & Industry. 4 weeks until end of semester. SAT Prep opportunities.

- Budget Items / Transfers

Update: Ogden – Jenner Transition Budget allocation / expenditures as of 11/27/18 \$1,007,251

1. Postage for student mailings \$1327.38

Motion: Debora Land Second: Thea Kachoris-Flores Motion approved by roll call vote

2. Purchase supplies for pre-K programs \$4463.00  
Motion: Mary Schwartz Second: Rachael Toft Motion approved
3. Pay high school teachers OT indicator for extra course. \$18,000  
Motion: Thea Kachoris-Flores Second: Simeon Henderson Motion approved
4. Repurpose internal accounts (Bancroft's presentation handout)  
Pay HS Yearbook Motion: Chris McCabe Second: Lloyd Hervey 2 Motion approved  
Middle school yearbook deposit Motion: Rachael Toft Second: Rupa Ramadurai . Motion approved  
Check Approval for School Specialty Store Motion: Thea Kachoris-Flores, Second: Simeon Henderson. Motion approved  
Outstanding bills from Jenner Academy of the Arts - we prefer option 1.

## 7. New Business

- Update regarding LSC training modules and LSC member attendance  
9 training modules required. We have an LSC member that has missed several meetings and has not completed the training modules. We have to send a certified letter inviting her to the next meeting to explain why she has not fulfilled requirements (closed session). Bancroft will send address to Land so we can mail it. Add it to January agenda. Council will decide what we want to do. Then we can announce the opening and ask for people to submit resumes and letter of intent as candidates to President Ramos.
- Principal Evaluation  
We have one bit of outstanding evaluation from Dr. Beyer to have fall scores added. There is technical glitch, so we will have to finalize the 2017-2018 appraisals at the January 2019 meeting, and must be completed by January 31<sup>st</sup>, 2019, during a closed session meeting.

## 8. Old Business

- CIWP Review and Approval needed, plan for a public progress review meetings in June 2019. Send copy of meeting minutes with form. It will release the money. Can we do planning and update sessions in January as well? Special meeting.

9. Public Comments\* President Ramos informed the guest the LSC holds two Public Comments, and reminded those who sign-up, the LSC will defer the questions to Ogden's acting principal and/or head of campus.

## 10. Adjourn 9:00pm

Motion to adjourn: Chris McCabe, Second: Debora Land. Motion Carries

**Note:** Items not listed on the Agenda may be discussed but cannot be voted or acted upon.

\*For the sake of time, public comments are limited to two minutes. You are required to sign up to speak but can do so once the meeting begins. Comments should only occur during public comments if they are signed up to speak.

If you are interested in sharing additional comments with the LSC, please email [OgdenLSC@gmail.com](mailto:OgdenLSC@gmail.com).

The LSC is responsible for three main duties: **1.** Approving how school funds and resources are allocated, **2.** Developing and monitoring the annual School Improvement Plan, **3.** Evaluating and selecting the school's principal.