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Dr. Chana, *Head of West Campus*

Technology Acceptable Use Policy – School Year 2017-18

Section 1. Purpose of Technology Use

The Board of Education of the City of Chicago “Board” and Ogden International School of Chicago “School” provide technology resources to its students solely for educational purposes. Through technology, the school provides access for students and staff to resources from around the world. Expanding technologies take students and staff beyond the confines of the classroom, and provide tremendous opportunities for enhancing, extending, and rethinking the learning process. The goal in providing these resources is to promote educational excellence in the school by facilitating resource sharing, innovation, and communication with the support and supervision of parents, teachers, and support staff.

Section 2. The Opportunities and Risks of Technology Use

With access to computers and people all over the world comes the potential availability of material that may not be considered to be of educational value in the context of the school setting, or that may be harmful or disruptive. The Board and School believe that the educational value of limited access to the information, interaction, and research capabilities that technology offers outweighs the possibility that users may obtain or encounter material that is not consistent with the educational goals of the schools.

Section 3. Privileges and Responsibilities

The Board’s electronic network is part of the curriculum and is not a public forum for general use. Student users may access technology for only educational purposes. The actions of student users accessing networks through the school reflect on the school; therefore, student users must conduct themselves accordingly by exercising good judgment and complying with this policy and any accompanying administrative regulations and guidelines. Students are responsible for their behavior and communications using the school computers and networks.

Student users of technology shall

- Use or access District technology only for educational purposes
- Comply with copyright laws and software licensing agreements
- Understand that email and network files are not private. Network administrators may review files and communications to maintain system integrity and monitor responsible student use.
- Respect the privacy rights of others.
- Be responsible at all times for the proper use of technology, including proper use of access privileges, complying with all required system security identification codes, and not sharing any codes or passwords.
- Maintain the integrity of technological resources from potentially damaging messages, physical abuse, or viruses.
- Abide by the policies and procedures of networks and systems linked by technology.

Student users of technology shall not:

- Access, download, create, send or display offensive messages or pictures.
- Use harassing, offensive, obscene or defamatory language.
- Harass or attack others;
- Vandalize or damage computer equipment, systems, networks, hardware, software, data or programs;
Knowingly spread computer viruses;
- Violate copyright laws or software licensing agreements;
- Use others’ passwords or accounts;
- Misrepresent themselves or others;
- Trespass in others’ folders, work, or files, or gain unauthorized access to resource or entities;
- Reveal their personal address or phone number, or those of other users;
- Use school technology for non-school purposes or personal financial gain or to access or attempt to access restricted

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Founded 1857

<http://ogden.cps.edu>

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- websites or other information unrelated to the curriculum and educational purposes of the school; and
- Use technology for any illegal purpose or activity.
- Students may access the networks and technology resources only after submitting a signed Acceptable Use of Technology Consent Form. Parent or guardian permission is also required for minors.

Section 4. Disciplinary Actions

Violations of this policy, or any administrative regulations and guidelines governing the use of technology, may result in disciplinary action which could include loss of network access, loss of technology use, suspension or expulsion, or other appropriate disciplinary action outlined in the student code of conduct.

Section 5. No Expectation of Privacy

The Board’s electronic network is part of the curriculum and is not a public forum for general use. Users should not expect that email or files stored on school servers will be private. The Board reserves the right to log technology use, to monitor fileserver space utilization by users, and to examine users’ files and materials as needed, and at its discretion. Users must recognize that there is no assurance of confidentiality with respect to access to transmissions and files by persons outside, or from persons inside the school.

STUDENT ACCEPTABLE USE OF TECHNOLOGY CONSENT FORM

We are pleased to offer our students access to the school computers, network, and technology for educational purposes. Parents and students are advised that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate, or potentially offensive to some people. Neither the Board nor the School can guarantee that filtering software will in all instances successfully block access to inappropriate materials. The Board is not liable or responsible for: any information that may be lost, damaged, or unavailable due to technical or other difficulties; the accuracy or suitability of any information that is retrieved through technology; breaches of confidentiality; or defamatory material.

The Board’s electronic network is part of the curriculum and is not a public forum for general use. Please carefully read the attached Acceptable Use of Technology Policy. Violations may result in disciplinary action in accordance with the student code of conduct. To gain access to email and the Internet, all students must sign and return this form to the homeroom teacher. Students under the age of 18 must also obtain parental consent.

Student Consent

I understand that my computer use is not private and that the Board and the School will monitor my activity on the computer system. I have read Ogden’s Acceptable Student Use of Technology policy and regulations and agree to abide by these rules. I understand that violation of the policy or regulations may result in disciplinary action, including loss of technology use, suspension, or expulsion.

Student’s Name

Student ID#

Parental Consent

I have read and understand Ogden’s Acceptable Student Use of Technology policy and regulations. In consideration for my child being able to use the Board and School’s electronic communications system and have access to the public networks, I hereby release and hold harmless the Board, its members, trustees, agents, officers, contractors, volunteers and employees from and against any and all claims, demands, actions, complaints, suits or other forms of liability that shall arise out of or by reason of, my child’s use of, or inability to use, the electronic communications system, and other technology resources. _____ I give, or _____ I do not give, permission for my child to participate in the school district’s electronic communications system and other technology resources.

Signature of Parent/Guardian

Printed name of Parent/Guardian if age 18 or older

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